



Mission Week Permission Letter

In order to run a Mission Week you must always seek the permission of your College or Sixth Form – and it is always best received in a polite, honest and clearly presented way!

Attached is an example letter of a CU asking their College or Sixth Form for permission to run a Christianity Awareness Week.

Some tips in writing your letter:

- It is good if you can find out who is the best person to write the letter to – so you can entitle your letter for permission to them!
- Clearly present what you hope to do, what you will need access to or permission for in running your events and make sure you ask permission for outside help from a Student Church Worker or Pastor
- Be positive: Explain how you think your CU run week will be a positive and good experience for other students
- Ensure in the letter that your CU members seek to be tolerant and gracious throughout your activities when people agree and disagree. (*And make sure that this is the case!*) A debate might get heated - but make sure everything is said in a respectful and loving way!

If you would like some help or guidance in writing to your College or Sixth Form, or would like some help in how to go about sustaining a vibrant Christian Union contact: info@festive.org.uk

(Date)

Dear **(Name of College/Sixth Form/Person)**

As the Christian Union here at, we are writing to inform you about a week of events we hope to run, and to ask your permission to see if you would be happy for us to go ahead.

We are hoping to run a 'Christianity awareness week' during the week of **E.g: Monday 12th – Friday 16th March 2007**. The aim of the week would be to provide opportunities for students in the college to explore and think through the claims of Christianity. The week, if permitted, would involve a number of activities:

1. **Lunchtime talks** that offer a Christian perspective on subjects such as:
'Why does God allow suffering and evil?'
'Can we trust the Bible?'
'Doesn't Christianity straightjacket you?'
Each of these talks would be approximately 15mins and would be followed by an opportunity for discussion and questions.[We would also like to offer some free snacks at these events]
2. **Conducting questionnaires** in appropriate areas around the college, aimed at finding out what students at believe and then publishing the results in college. We enclose a questionnaire which we would like to use.
3. **A literature table**, placed in a prominent place in the college, from which we could advertise the week's events and offer free Christian literature to those who would like some.

We would also like to ask permission for:

- Outside speakers (local Church workers) to give the lunchtime talks, subject to them being CRB checked.
- who works with UCCF/Festive/Organisation and supports our CU, to join us for the week to assist us with the various activities that would take place. Most student Christian Unions in the UK are affiliated to UCCF www.uccf.org.uk

We think that the activities mentioned above would serve to enrich the lives of the students at at both an academic and spiritual level. As a Christian Union we would seek to be tolerant (we will respect people if and when we disagree) and gracious in the aforementioned activities.

If you have any questions about this proposal, we would be more than happy to answer them. Our email addresses are shown below.

Thank you for taking the time to read and consider our proposal.

Yours sincerely

- **names of CU leaders with signatures and Email addresses so you can be contacted clearly at the bottom.** -